

Valhalla Community School
Annual Organizational Meeting of the Charter Board of Directors
Monday, April 20, 2026
Meeting in Valhalla School (and via Google Meet) 6:30pm - 7:00 pm



Vision: *Students will become well-educated and engaged citizens, with strong ethical, civic and democratic standards, who are committed to their families, school, community, province and country.*

Mission: *To instill a readiness for leadership by equipping rural students with both knowledge and skills necessary for success in a rapidly changing economy in the communities, they serve.*

1. Quorum, Call to Order and Roll

Time: 6:35

- a. Directors: (Welcome to returning Director R. Stockman, Director P. Braseth, Director J. Lowen, Director D. Westad, Director J. Shepelwik – Vice Chair and Director T. Corbett - Chair)
 - i. Attendees: Director Stockman, Director Westad, Director Lowen, Director Shepelwik, Director Corbett
 - ii. Absent: Director Braseth
- b. Administration
 - i. Attendees: B. Smith, H. Lee, L. Stienwand

2. Approval of Agenda for the Annual Organizational Meeting

Motion: #01/26/04

Moved by Director Lowen that the Agenda be approved as circulated.

Disposition: Carried

3. Recognition of the Minutes of the Organizational Meeting 2025 (attached)

(Note: The Minutes of the Organizational Meeting 2025 were previously approved by the Board at the Regular Meeting of May 2025).

No Action Required

4. Oath of Office

Motion #02-26/04

Moved by Director Corbett that the Minutes of the Organizational Meeting (2026) note that all Directors in attendance affirmed the Oath of Office regarding their duties according to law.

Disposition: Carried

5. Vacancy on Board

There is currently one vacant Director position on the Board.

6. Election of Board Chair and Vice Chair, Secretary and Treasurer

a. Call for nominations of Chair (3 times)

Motion #03/26/04

Moved by Director Lowen to cease nominations after three (3) calls for Chair.

Disposition: Carried

Motion #04/26/04

Moved by Director Stockman that Director Corbett serve as Charter Board Chair (and Foundation Board President) at the pleasure of the Board.

Disposition: Carried

b. Call for nominations of Vice Chair (3 times)

Motion #05/26/04

Moved by Director Westad to cease nominations for Vice Chair after three (3) calls for Vice Chair.

Disposition: Carried

Motion #06/26/04

Moved by Director Stockman that Director Shepelwik serve as Charter Board Vice Chair (and Foundation Board Vice President) at the pleasure of the Board.

Disposition: Carried

c. Call for nominations of Board Secretary

Motion #07/26/04

Moved by Director Shepelwik to cease nominations for Board Secretary.

Motion #08/26/04

Moved by Director Shepelwik that Director Stockman serve as Board Secretary at the pleasure of the Board.

Disposition: Carried

d. Call for nominations of Board Treasurer

Motion #09/26/04

Moved by Director Stockman to cease nominations for Board Treasurer.

Motion #10/26/04

Moved by Director Shepelwik that Director Lowen serve as Board Treasurer for the Foundation Board at the pleasure of the Board.

Disposition: Carried

e. Staff Appointed to Support Board Secretary and Board Treasurer

Motion #11/26/04

Moved by Director Stockman that the Superintendent appoints staff as needed to support the Board Secretary and Board Treasurer in fulfilling their duties to the Foundation.

Disposition: Carried

7. Appointment to Standing Committee and Board Representative to External Organizations

a. Executive Committee (Membership includes: Chair, Vice Chair and Superintendent)

- i. Chair – Director Corbett**

- ii. Vice Chair – Director Shepelwick
- iii. Superintendent – L. Stienwand
- b. Audit/Finance Committee (Chair, 2 Directors, Superintendent, Secretary-Treasurer)
 - i. Chair – Director Lowen
 - ii. Director – Director Shepelwick
 - iii. Director - Available
 - iv. Superintendent – L. Stienwand
- c. Communications Committee (Chair, 2 Directors, Superintendent) – Director Stockman (Chair), Director Westad
 - i. Chair – Director Stockman
 - ii. Director – Director Westad
 - iii. Director - Available
 - iv. Superintendent – L. Stienwand
- d. The Board establishes ad hoc committees as needed.
- e. A Committee to hear Student Matters is formed as needed but includes Chair and/or Vice Chair and Directors necessary to form a quorum).

Motion #12/26/04

Moved by Director Lowen that Directors volunteer for committee roles and representative(s), and through discussion and consensus-building, establish committee/representative members.

Disposition: Carried

Motion #13/26/04

Moved by Director Shepelwick that the Committee Members be appointed as determined by the consensus process (include the names of directors / committee as part of the omnibus motion).

Disposition: Carried

(Note: The Chair may serve as an appointed member of any Board Committee and is ex officio on all Committees. The Superintendent is an advisor to all Board committees)

8. Schedule of Regular Meetings of the Charter Board of Directors

Motion#14/26/04

Moved by Director Westad that the Schedule of Regular Meetings of the Charter Board of Directors be established as: the third Monday of the month with the following 1) when Monday is a holiday, the meeting will occur the following Monday; 2) there is no Regular Meeting scheduled for July; and 3) subject to any necessary changes as determined by the Board Chair.

Disposition: Carried

9. Review of the Board's Annual Work Plan (attached)

Motion #15/26/04

Moved by Director Stockman that the Board's Annual Work Plan be revised and affirmed as an assurance model that the operations are meeting the Board's expectations while also contributing to a culture of transparency and accountability.

Disposition: Carried

10. Confirmation of Contact Information

All Directors are responsible for ensuring their contact information is up to date at all times and on file at the School Office. Contact Information includes: Name, Mailing and Location Addresses, Phone and Cell phone, Email (Use Valhallacommunityschool.ca email for ALL school related correspondence). This information will be collected at the Organizational Meeting and distributed as needed for information purposes. The information is considered confidential and to be used only for the purposes for which it is collected - VCS Charter Board and VSF Board business.

No motion required

11. Conflict of Interest and Disclosure Statements (Policy 4 attached; Disclosure Statement Form attached)

Directors were advised to review Board Policy 4: Charter Board of Directors Code of Conduct and the appendices as failure to disclose conflict of interest is a serious offence and may disqualify a Director from serving on the Board as per the Act s. 86. Board members updated their Disclosure Statements and the information will be distributed as follows: To the Chair for distribution to all other board members and Superintendent.

Motion #16/26/04

Moved by Director Shepelwik that each Director completes his/her Disclosure of Information form to meet the requirements stated in s.86 of the Act and files the document for distribution to all other Directors, the Superintendent and Secretary/Treasurer.

Disposition: Carried

12. Adjournment

Motion #17/26/04

Moved by Director Stockman that the Organizational Meeting of the Charter Board of Directors adjourns at

Time:7:00

Disposition: Carried

ATTESTATION

The signature of the Chair attests that this is a true and accurate record of the Minutes of the Organizational Meeting held on April 20, 2026

Name: T. Corbett, Board Chair

Signature: _____

Date: _____