

Valhalla Community School
Regular Meeting of the Charter Board of Directors
Monday, February 23, 2026
Meeting in Valhalla School (and via Google Meet) 7:30pm - 9:30 pm



Vision: *Students will become well-educated and engaged citizens, with strong ethical, civic and democratic standards, who are committed to their families, school, community, province and country.*

Mission: *To instill a readiness for leadership by equipping rural students with both knowledge and skills necessary for success in a rapidly changing economy in the communities, they serve.*

1. Quorum and Call to Order & Roll Call

Time: 7:32

a. Directors

i. Attendees: Director Shepelwik, Director Braseth, Director Westad, Director Lowen, Director Corbett (exited 9:04; returned 9:14)

ii. Absent: Director Stockman

b. Administration

i. Attendees: H. Lee (exited 7:56), B. Smith, L. Stienwand

ii. Absent:

iii. Invited Guests: S. Tofteland (exited 8:16)

2. Land Acknowledgement

3. Approval of Agenda

Motion #01-26/02

Moved by Director Shepelwik that the Agenda be approved as circulated.

Disposition: Carried

4. Approval of Minutes

a. Regular Board Meeting (January 19, 2026 attached)

Motion #02-26/02

Moved by Director Braseth to adopt the Minutes of the Charter Board of Directors' Regular Meeting of January 19, 2026.

Disposition: Carried

5. Reports

a. Chair's Report (attached)

Motion #03-26/02

Moved by Lowen to receive the Chair's Report.

Disposition: Carried

b. Superintendent's Report (attached)

Motion #04-26/02

Moved by Director Westad to receive the Superintendent's Report.

Disposition: Carried

c. Principal's Report (attached)

Motion #05-26/02

Moved by Director Shepelwik to receive the Principal's Report.

Disposition: Carried

6. Arising Business

- a. 2025-2026 School Fees

Motion #06-26/02

Moved by Director Braseth that the 2025-2026 School Fees schedule be amended to remove swimming and include curling.

Disposition: Carried

- b. Teacher Recruitment

Teacher recruitment continues to be an ongoing challenge. Presentations to Northwest Polytechnic and a Bursary have been operationalized as solutions.

7. New Business

- a. Board Governance Policy Review: Policy #16 Recruitment and Selection of Personnel

Motion #07-26/02

Moved by Director Westad that Policy 16: Recruitment and Selection of Personnel be rescinded and re-established as an Administrative Procedure with the Criminal and Vulnerable Sector and Child Welfare Records checks updated to Criminal Record and Vulnerable Sector checks.

Disposition: Carried

- b. Receive Transportation Services Report (attached)

Motion #08– 26/02

Moved by Director Braseth to receive the Transportation Services Report.

Disposition: Carried

- c. Receive Multiyear Enrolment Trends Report (attached)

Motion #09 – 26/02

Moved by Director Lowen to receive the Multiyear Enrolment Trends Report

Disposition: Carried

- d. Receive School Fees Proposal for Subsequent Year (attached)

Motion #10 – 26/02

Moved by Director Shepelwik to receive the School Fees Proposal for the 2025-2026 school year.

Disposition: Carried

- e. Parent Engagement Results

Review of parent engagement results, strengths and considerations for next steps shared.

- f. Student Awards/Scholarship Committee

Continued support of funds for Student Scholarships was discussed. Use of AGLC funds to move it to auto-generating funds may be considered in the future.

- g. Approve Annual General Meeting processes in accordance with the VSF Bylaws

- i. Date

Motion #11-26/02

Moved by Director Braseth that the Board, as per Bylaw Article 4.1, holds the VSF AGM on March 16 at 6:30 PM at the Valhalla Community School, a mandatory meeting requiring a minimum of 21 days notice and which must be held no later than March 31, 2025.

Disposition: Carried

ii. Election In Conjunction with AGM

Motion #12-26/02

Moved by Director Shepelwik that the Board holds an election in conjunction with the AGM.

Disposition: Carried

iii. Vacancies on the Board

Motion #13-26/02

Moved by Director Westad that the Board appoints Director Stockman to prepare and post "Notice to Foundation Members of the AGM and Election" which includes directions for receiving, accepting, and vetting candidates 14 days prior to the AGM.

Disposition: Carried

iv. Nomination Committee (ad hoc)

Motion #14-26/02

Moved by Director Lowen that an ad hoc committee of up to three (3) board members, none of whom will be standing for re-election, be appointed to review (vet) the nominations to ensure each nominee meets the posted requirements. The committee chair, to be selected by the committee members, (Terri Corbett, Penny Braseth and Reanna Stockman) will notify each nominee and post his/her statement of commitment to the website by March 2, 2026.

Disposition: Carried

v. AGM Agenda Committee (ad hoc)

Motion #15/26/02

Moved by Director Shepelwik that an ad hoc committee of up to three (3) board members, including the Board Chair (Terry Corbett, Jerry Shepelwik, Joe Lowen), prepares the agenda for the AGM.

Disposition: Carried

h. Administrative Procedures

- Review of AP165 Emergency Circumstances and Critical Response Plan

i. Marketing Plan (attached)

- Review of marketing plan for the 2025-2026 school year registration

j. March Work Plan: Regular Board Meeting

- Receive Second Quarter Financial Report Current Year
- Approve Annual School Year Calendar (Consider a three year horizon with annual "rolling forward" and seek stakeholder input via School Council and staff).
- Receive Verification of Instructional Hours Report
- Approve Locally Developed Courses (3 Year Cycle for such Board-Approved Local Curriculum e.g., "Student Leadership" as per the Charter goals)
- Approve Long Range Student Accommodation and Facilities Plan & Three-Year Capital Plan Priorities
- Receive Plant Operations & Maintenance Report (Proposal for Facility Improvements that are not IMR Funded)
- Prior to March 31 annually, hold the AGM of the Valhalla School Foundation (election of Board members, presentation of Results Report).
- Accept Final Committee Reports to the Board as per Policy 8.
- Evaluate the Board's Governance (Self-Assessment Tool) and, based on the evaluation, approve the Board's Governance Development Plan for subsequent year. (Provides a summary report of the Board's Self-Evaluation survey results from the previous school year to the public).
- Review themes from stakeholder engagement.

8. In Camera

Motion #16-26/02

Moved by Director Shepelwik that the meeting proceeds in camera for discussion of sensitive or confidential matters.

Time: 8:51

Disposition: Carried

Declaration of Conflict of Interest

Director Corbett declared a conflict of interest regarding IT Contract discussion and left the meeting at 9:04. Director Corbett rejoined the meeting at 9:14.

Motion #17-26/02

Moved by Director Shepelwik to revert to open meeting.

Time: 9:13

Disposition: Carried

Motions arising from In Camera

Motion #18 – 26/02

Moved by Director Lowen to offer CommNET Link a year contract.

Disposition: Carried

9. Adjournment

Motion #19-26/02

Moved by Director Braseth to adjourn the Meeting.

Time: 9:16

Disposition: Carried

ATTESTATION

The signature of the Chair attests that this is a true and accurate record of the Minutes of the Regular Meeting of the Charter Board of Directors held on February 23, 2026

Name: T. Corbett, Board Chair

Signature: _____


Date: 03/16/2026 _____