

**Valhalla Community School**  
**Regular Meeting of the Charter Board of Directors**  
Monday, November 17, 2025  
Meeting in Valhalla School (and via Google Meet) 6:30pm - 9:30 pm



**Vision:** *Students will become well-educated and engaged citizens, with strong ethical, civic and democratic standards, who are committed to their families, school, community, province and country.*

**Mission:** *To instill a readiness for leadership by equipping rural students with both knowledge and skills necessary for success in a rapidly changing economy in the communities, they serve.*

**1. Quorum and Call to Order & Roll Call**

**Time: 6:30**

a. Directors

i. Attendees: Director Corbett, Director Shepelwick, Director Westad, Director Stockman, Director Braseth

ii. Absent: N/A

b. Administration

i. Attendees: L. Stienwand, B. Smith, H. Lee (exited 7:03)

ii. Absent: N/A

iii. Invited Guests: Denise Macklin, Jordan Sluggett, MNP (exited 6:42), Nelson Winia, MNP (exited 6:42), Camryn Shepelwick (entered 7:42, exited 7:58)

**2. Approval of Agenda**

**Motion #01-25/11**

Moved by Director Braseth that the Agenda be amended regarding order of Financial Audit and Student Led Conference as suggested.

**Disposition: Carried**

**3. Approval of Minutes**

a. Regular Board Meeting (October 20, 2025 attached)

**Motion #02-25/11**

Moved by Director Lowen to adopt the Minutes of the Charter Board of Directors' Regular Meeting of October 20, 2025.

**Disposition: Carried**

**4. Reports**

a. Chair's Report (attached)

**Motion #03-25/11**

Moved by Director Stockman to receive the Chair's Report.

**Disposition: Carried**

b. Superintendent's Report (attached)

**Motion #04-25/11**

Moved by Director Shepelwick to receive the Superintendent's Report.

**Disposition: Carried**

c. Principal's Report (attached)

**Motion #05-25/11**

Moved by Director Westad to receive the Principal's Report.

**Disposition: Carried**

- d. Chair's Call for any Committee Reports

**Motion #06-25/11**

Moved by Director Braseth to receive the Fund Development Committee Report as presented orally.

**Disposition: Carried**

## 5. Arising Business

- a. Bursary Program – 4<sup>th</sup> year students

**Motion #07-25/11**

Moved by Director Braseth to approve a bursary from the Fund Development Funds of \$5000 for a fourth-year student at a post-secondary institution.

**Disposition: Carried**

## 6. New Business

- a. Audited Financial Statement

**Motion #08 – 25/11**

Moved by Director Shepelwick to approve the Audited Financial Statement (year ending August 31, 2025).

**Disposition: Carried**

- b. Board Governance Policy Review: Policy #13 Public Interest Disclosure (attached)

**Motion #09-25/11**

Moved by Director Stockman that Policy 13: Public Interest Disclosure be amended to update the referenced URLs.

**Disposition: Carried**

- c. Student Code of Conduct Review (AP350 attached)

Student Code of Conduct was reviewed by the Board. The Code of Conduct was shared and reviewed previously by students, staff, parents and School Council.

- d. Transfers to/from Reserves or to Other Budget Envelopes

**Motion #10 – 25/11**

Moved by Director Shepelwick that the Board approves no transfers to/from reserves or transfers from one budget envelope to another in order to offset any deficit in a budget envelope.

**Disposition: Carried**

- e. Staffing Allocation

**Motion #11 – 25/11**

Moved by Director Lowen to allocate funding to increase educational assistant time by 1.0 FTE and teaching time by .5 FTE.

**Disposition: Carried**

- f. Annual Education and Childcare Results Report (attached)

**Motion #12 – 25/11**

Moved by Director Westad to approve the 2024-2025 Annual Education and Childcare Results Report as presented.

**Disposition: Carried**

- g. Receive Facilities (lease review & facility condition for learning), Equipment and Furniture Report (attached)

**Motion #13 – 25/11**

Moved by Director Braseth to receive the Facilities, Equipment and Furniture Report.

**Disposition: Carried**

- h. Receive Charter School Research Plan Report (attached)

Student, Camryn Shepelwick shared project details to date including speed interviews and developing a Pitch for the projects.

**Motion #14 – 25/11**

Moved by Director Stockman to receive the Charter School Research Plan Report.

**Disposition: Carried**

- i. Charter Renewal and Onsite Visit

Alberta Education and Childcare will be conducting an onsite visit February 3, 2025.

**Motion #15 – 25/11**

Moved by Director Lowen to request the charter agreement renewal for 5 years.

**Disposition: Carried**

Note: Vote was unanimous

- j. Revision to Administrative Procedures

- AP132 Bus and School Operations (attached)
- AP 100 Three Year Education Plan (attached)
- AP 251 Learning Commons and Classroom Resources (attached)
- AP 252 Challenges to Resource Materials (attached)

- k. Anti-Bullying Week

The Board expressed support for Anti-Bullying Week.

- l. Board Pictures

Options for Board pictures were discussed including pictures taken prior to a Board meeting and the utilization of [Aragon.ai](#).

- m. December Work Plan: Regular Board Meeting

- Receive Staff and Student Safety and Well-Being Report
- Receive Risk Management Report (& Insurance Review)
- First Quarter Financial Report Current Year

## 6. In Camera

**Motion #16-25/11**

Moved by Director Stockman that the meeting proceeds in camera for discussion of sensitive or confidential matters.

**Time: 7:58**

**Disposition: Carried**

**Motion #17-25/11**

Moved by Director Braseth to revert to open meeting.

**Time: 8:01**

**Disposition: Carried**

**Motion #18 – 25/11**

Moved by Director Braseth to approve to approve the changes to the drivers contract as presented.

**Disposition: Carried**

**7. Adjournment**

**Motion #19-25/11**

Moved by Director Stockman to adjourn the Meeting.

**Time: 8:02**

**Disposition: Carried**

**Land Acknowledgement:**

*The Board acknowledges the many First Nations, Metis and Inuit People of the past whose footsteps have shaped this land and those of the present and future who will continue to shape it for centuries to come*

**ATTESTATION**

*The signature of the Chair attests that this is a true and accurate record of the Minutes of the Regular Meeting of the Charter Board of Directors held on November 17, 2025*

**Name:** T. Corbett, Board Chair

**Signature:** \_\_\_\_\_ 

**Date:** 12/15/2025 \_\_\_\_\_