

**Valhalla Community School**  
**Regular Meeting of the Charter Board of Directors**  
Monday, December 15, 2025  
Meeting in Valhalla School (and via Google Meet) 6:30pm - 9:30 pm



**Vision:** *Students will become well-educated and engaged citizens, with strong ethical, civic and democratic standards, who are committed to their families, school, community, province and country.*

**Mission:** *To instill a readiness for leadership by equipping rural students with both knowledge and skills necessary for success in a rapidly changing economy in the communities, they serve.*

**1. Quorum and Call to Order & Roll Call**

**Time: 6:35**

a. Directors

i. Attendees: Director Corbett, Director Stockman, Director Westad, Director Lowen, Director Braseth, Director Shepelwick (exited 8:43)

ii. Absent:

b. Administration

i. Attendees: B. Smith, H. Lee, L. Stienwand

ii. Absent: N/A

iii. Invited Guests: N/A

**2. Land Acknowledgement**

**3. Approval of Agenda**

**Motion #01-25/12**

Moved by Director Westad that the Agenda be approved as circulated.

**Disposition: Carried**

**4. Approval of Minutes**

a. Regular Board Meeting (November 17, 2025 attached)

**Motion #02-25/12**

Moved by Director to adopt the Director Stockman Minutes of the Charter Board of Directors' Regular Meeting of November 17, 2025.

**Disposition: Carried**

**5. Reports**

a. Chair's Report (attached)

**Motion #03-25/12**

Moved by Director Stockman to receive the Chair's Report.

**Disposition: Carried**

b. Superintendent's Report (attached)

**Motion #04-25/12**

Moved by Director Westad to receive the Superintendent's Report.

**Disposition: Carried**

c. Principal's Report (attached)

**Motion #05-25/12**

Moved by Director Lowen to receive the Principal's Report.

**Disposition: Carried**

**6. Arising Business**

- a. Fundraising (attached)  
Items requiring fundraising and support by the Fund Development Committee and SGF were presented for review.

- b. Bursary Application (attached)

**Motion #06-25/12**

Moved by Director Stockman that the Bursary application package be accepted as presented.

**Disposition: Carried**

## **7. New Business**

- a. Board Governance Policy Review: Policy #14 Appeal Hearings for Student Matters and Exclusions (attached)

**Motion #07-25/12**

Moved by Director Braseth that Policy 14: Appeal Hearings for Student Matters be amended to include reference to Policy 13 Right to Be Heard.

**Disposition: Carried**

- b. Receive Staff and Student Safety and Well-Being Report (attached)

**Motion #08 – 25/12**

Moved by Director Westad to receive the Staff and Student Safety and Well-Being Report

**Disposition: Carried**

- c. Receive Risk Management Report (& Insurance Review) (attached)

**Motion #9 – 25/12**

Moved by Director Stockman to receive the risk/management report (and insurance review)

**Disposition: Carried**

- d. First Quarter Financial Report Current Year (attached)

**Motion #10 – 25/12**

Moved by Director Shepelwick to receive the first quarter financial current year report.

**Disposition: Carried**

- e. Revision to Administrative Procedures

- i. AP 146 Responsible Use of Electronic Social Media revised to replace FOIP with ATIA and PPA.

- f. The Association of Alberta Public Charter Schools (TAAPCS)

**Motion #11 – 25/12**

Moved by Director Stockman to join The Association of Alberta Public Charter Schools.

**Disposition: Carried**

- g. Charter Review Self-Evaluation (attached)

**Motion #12 – 25/12**

Moved by Director Braseth to accept the Charter Review Self-Evaluation to be sent to Alberta Education and Childcare.

**Disposition: Carried**

- h. Staffing

- i. Non-certified classroom teacher/guest teacher has been hired
- ii. Education assistant has been hired
- iii. Interim teacher – posted but not filled
- iv. Spare Bus Driver has been hired

- v. Occupational Therapist has been contracted
  - i. January Work Plan: Regular Board Meeting
    - Receive Human Resources Report
    - Approve employee groups total compensation (Committee)
    - Receive Technology Services Report
    - Send notice to all members that nominations for open positions for the Board must be in 21 days in advance of the AGM. Provide advance notice of 21 days for any “special resolution” to be voted upon at the AGM.
- Committee of the Whole
- Develop Engagement Questions & Focus
  - Board Learning
  - Board Evaluation Review

## 8. In Camera

### Motion #13-25/12

Moved by Director Lowen that the meeting proceeds in camera for discussion of sensitive or confidential matters.

**Time: 7:35**

**Disposition: Carried**

### Motion #14-25/12

Moved by Director Braseth to revert to open meeting.

**Time: 8:11**

**Disposition: Carried**

### Motions arising from In Camera

#### Motion #15 – 25/12

Moved by Director Stockman to approve the 3% salary increase, retroactive to September, 2025 for non-certified staff.

**Disposition: Carried**

#### Motion #16 – 25/12

Moved by Director Lowen to approve the posting of a non-certified classroom teacher for the unfilled interim teaching position.

**Disposition: Carried**

#### Motion #17 – 25/12

Moved by Director Braseth to amend the Superintendent’s compensation retroactive to September, 2025.

**Disposition: Carried**

## 9. Adjournment

### Motion #18-25/12

Moved by Director Stockman to adjourn the Meeting.

**Time: 8:12 PM**

**Disposition: Carried**

### ATTESTATION

*The signature of the Chair attests that this is a true and accurate record of the Minutes of the Regular Meeting of the Charter Board of Directors held on December 15, 2025*

**Name:** T. Corbett, Board Chair

**Signature:** \_\_\_\_\_



**Date:** 01/19/2026 \_\_\_\_\_