



**Valhalla School Foundation**  
**Regular Board Meeting of October 23, 2023 at 6:30pm**  
**At the Valhalla Community School**

**Mission:** *To instill a readiness for leadership by equipping students with both knowledge and skills necessary for success in a rapidly changing economy in the communities they serve.*

**Vision:** *Students will become well-educated and engaged citizens, with strong civic and democratic standards who are committed to their families, school, communities, province and country.*

1. Call to Order and Record of Attendees: Time 6:35 pm

- a. Director Attendees: R. Stockman, T. Corbett, J. Lowen, T. Braseth, S. Miller, J. Shepelwik (zoom)
- b. Administrator attendees: D. Peat, J. Syme, H. Lee
- c. Guests: P. Braseth

2. Approval of Agenda

(10/23-01) Moved by Director R. Stockman that the Agenda be approved as circulated.  
Carried

3. Approval of Minutes

(10/23-02) Moved by Director T. Braseth that the minutes of the Regular Meeting of the Board of Directors on September 18, 2023 be approved as circulated.  
Carried

4. Reports

Governance

a. Board Chair Report

(10/23-03) Moved by Director J. Lowen that the Board Chair Report be accepted as information.  
Carried

b. Audit Committee Report

J. Shepelwik gave a verbal report of the meeting held by the Audit committee October 10, 2023 J. Lowen was named Chair of the Committee and J. Shepilwik as Recorder.

(10/23-04) Moved by Director T. Braseth that the verbal Audit Committee report be accepted as information.  
Carried

(10/23-05) Moved by Director T. Braseth that R. Stockman is removed from Signing Authority and Audit Committee Chair J. Lowen is approved for signing authority with the ATB account.  
Carried

c. Administrative Reports

i. Review of Casino Fund and AGLC filing verification

ii. Review of intended use of funds

(10/23-06) Moved by Director R. Stockman that the Administrative Report be accepted as information.  
Carried

5. Review of Revised Reports

- a. AERR (2022-2023)
- b. Five year plan (2023-2027)

6. Audited Financial Statement including Q4 Finances Deferred to November 2023  
Regular Board Meeting

7. Bylaw Submission

(10/23-07) Moved by Director R. Stockman that the definition of “special resolution” in the Bylaws (2022) submission be replaced with the definition provided by Alberta Corporate Registries as follows:

Special Resolution means:

1(d) *“special resolution” means*

*(i) a resolution passed*

*(a) At a general meeting or special meeting of which not less than 21 days’ notice specifying the intention to propose the resolution has been duly given, and*

*(b) By the vote of not less than 75% of those members who, if entitled to do so, vote in person or by proxy*

*(ii) a resolution proposed and passed as a special resolution at a general meeting or special meeting of which less than 21 days’ notice has been given, if all the members entitled to attend and vote at the general meeting or special meeting so agree, or*

*(iii) a resolution consented to in writing by all the members who would have been entitled at a general meeting or special meeting to vote on the resolution in person or, where proxies are permitted, by proxy.*

Carried

8. Alberta Education Assurance Measures (AEAM's)

(10/23-08) Moved by Director S. Miller that the Alberta Education Assurance Measures report be accepted as information.

Carried

9. Policy Review Schedule

(10/23-09) Moved by Director S. Miller that the Board of Directors add policies by necessity into regular board meeting agendas to work through them in regular board meetings where the agenda allows time for this ensuring each policy is reviewed over the course of 3 years.

Carried

10. In Camera

(10/23-10) Moved by Director R. Stockman to meet in camera at 8:14pm.

Carried

(10/23)11 Moved by Director S. Miller to revert to open meeting at 10:06pm.

Carried

11. Matters arising from in Camera

- a. Superintendent evaluation tabled until a document is created that is acceptable to all parties.

- b. The Committee of the Whole will meet to review the Secretary Treasurer/Transportation Director and Superintendent Contracts on November 13, 2023 at 6:30pm at the Valhalla Community School.

12. Motion to Adjourn by S. Miller at 10:09pm. Carried

#### ATTESTATION

The signature of the Board Chair attests that this is a true and accurate record of the Minutes of the Regular Meeting of the Charter Board of Directors held on October 23, 2023

Signature:  Date: October 23, 2023

Name: Terri Corbett, Board Chair