



Valhalla Community School Regular Board Meeting May 23, 2023

1.0 Quorum and Attendance

Time: 6:23

- a. Directors Present: T. Corbett, J. Shepelwik, J. Lowen, R. Stockman, S. Miller, T. Braseth
- b. Administration present: J. Syme, D. Peat

2.0 Approval of Agenda

(05/23-01) Moved by Director J. Lowen that the agenda be approved as circulated
Carried

3.0 Approval of Minutes

(05/23-02) Moved by Director J. Lowen that the minutes from April 17, 2023 Regular Board meeting be approved as presented.
Carried

4.0 Governance Reports

a. Chair Report

(05/23-03) Moved by Director T. Braseth that the Chair report be accepted as information
Carried

b. Superintendent Report

(05/23-04) Moved by Director J. Shepelwik that the Superintendent report be accepted as information.
Carried

c. Secretary/Treasurer Report

(05/23-05) Moved by Director J. Shepelwik that the Secretary/Treasurer's transportation update be removed to the Finance Committee
Carried

d. Principal Report (Superintendent Presentation)

(05/23-06) Moved by Director J. Shepelwik that the Principal report be accepted as information.
Carried

5.0 Administrative Procedures Manual

(05/23-07) Moved by Director R. Stockman to delegate to the Superintendent responsibility and authority for administrative matters by developing and keeping current an Administrative Procedures Manual to direct the operations of VCS in accordance with all relevant legislation and Board policies and thereafter any changes to the AP manual will be brought to the Board for information.
Carried



6.0 Educational 3 year plan (2023-24-25-26) (Superintendent)

(05/23-08) Moved by Director S. Miller that The Education Plan for Valhalla Community School commencing (September, 2023) that was prepared under the direction of the Board/Board of Directors in accordance with the responsibilities under the Education act and the Fiscal Planning and Transparency Act, developed in the context of the provincial government's business and fiscal plans, and that the Board has used the VCS's performance results to develop the plan and is committed to implementing the strategies contained within the plan to improve student learning and results. The board thereby approves the 2023-24-25-26 Education Plan. Carried

7.0 2023-24 School Year's Budget Presentation (Secretary/Treasurer)

(05/23-09) Moved by Director T. Braseth that the 2023-24 School Year's Budget be approved for Submission to AB Education. Carried

8.0 In Camera

HR Matters with Budget Implications

(05/23-10) Moved by Director T. Braseth that the Board Meeting move in camera at 7:58pm Carried

(05/23-11) Moved by Director R. Stockman that the Board of Directors revert to open meeting at 8:42pm Carried

9.0 Looking Forward to June

- Receive third quarter financial report (current year)
- Approve charter board annual work plan upcoming year and approve schedule of regular board meetings
- Approve schedule of i) Society AGM Meeting-election and ii) presentation of results report
- Host staff appreciation event
- Grade 9 celebration
- Achievement results report of the previous three years
- Superintendent's report to include the administrative procedure for the preparation of board meetings
- In camera discussion: Planning and input to administrative contracts.
- Evaluate the Board's governance (self assessment tool)
- Evaluate the Superintendent.

10.0 Motion to Adjourn by S. Miller at 8:44pm Carried

ATTESTATION

The signature of the Chair attests that this is a true and accurate record of the Minutes of the Regular Meeting of the Charter Board of Directors held on May 23 2023.

Signature: 

Date: May 23 2023

Name: Terri Corbett, Board Chair