



**Valhalla School Foundation
Special Board Meeting November 13, 2023 Time: 6:30PM
At the Valhalla Community School**

Mission: *To instill a readiness for leadership by equipping students with both knowledge and skills necessary for success in a rapidly changing economy in the communities the serve.*

Vision: *Students will become well-educated and engaged citizens, with strong civic and democratic standards, who are committed to their families, school, communities, province and country*

1. Call to Order and Attendance Call to order at 6:34pm a. Directors: J.

Shepelwik, J. Lowen, R. Stockman, T. Braseth, S. Miller (via zoom), T. Corbett

b. Administration: H. Lee

Absent: D. Peat was unable to attend and J. Syme declined the invitation to attend

2. Approval of Agenda:

(11/23-01SM) Moved by Director R. Stockman that the Agenda be approved with the additional notation of discussion in camera on the Superintendent Vacation Payout request as well as the Administration change of date request for the November Regular Board Meeting.

Carried

3. In Camera

(11/23-02SM) Moved by Director J. Lowen that the meeting move in camera at 7:12pm

Carried

Note: H. Lee left the meeting at 7:12 pm.

Note: T. Braseth removed himself from the meeting during the discussion about Transportation.

(11/23-03SM) Moved by Director T. Braseth to revert to open meeting.9:05pm

Carried

4. Matters Arising From In Camera

(11/23-04SM) Moved by Director J. Shepilwik that the Secretary Treasurer/Transportation Director Professional Consultant Agreement be amended to remove Transportation Director roles and responsibilities effective November 16, 2023.

As well as Consultant fees compensation adjustment as outlined in the attachment. Carried



(11/23-05SM) Moved by S. Miller to appoint Director T. Braseth as interim Transportation Director effective November 16, 2023 as an unpaid position until the role of Transportation Director can be advertised and the position filled.

Carried

(11/23-06SM) Moved by Director J. Lowen that the Board of Directors appoints a Superintendent Search Committee with the following members T. Corbett, J. Shepelwik, S. Miller, which is tasked with all the necessary steps to bring forward a recommendation to the Board for the appointment of a suitable, qualifying candidate, who will, upon appointment, and as soon as possible and ideally before February 7, 2024, assume the responsibilities of Chief Education Officer of the school authority and Chief Executive Officer of the Board of Directors.

Carried

(11/23-007SM) Moved by Director R. Stockman that the Executive Committee responds to the Grievance filed by a Transportation Services employee.

Carried

(11/23-008SM) Moved by Director J. Loewen that Superintendent D. Peat's request for vacation payout be addressed as a personnel matter at the Regular Board Meeting in November /23. Carried

*Additional Notes Redacted for Privacy Reasons

** Board Chair provided S. Peat with the total days for 22/23 and 23/24 days minus vacation taken.

The November Regular Board Meeting will be moved from November 20th 2023 to November 28, 2023 at 6:30pm at the request of the Administration.

5. Motion to Adjourn by R. Stockman at 9:18pm

Terri Corbett

The Board Chair's signature attests that these Minutes were approved by the Board at the Regular Board Meeting of December 20/23 .

