

**Valhalla School Foundation
Regular Board Meeting
April 17, 2023**

1.0 Quorum and Attendance **Time:6:31PM**

- a. Directors present: T. Corbett, J. Shepelwik, T. Braseth, R. Stockman, J. Lowen
- b. Administration present: Dr. Peat
- c. Guests present

2.0 Approval of Agenda

(04/23-01) Moved by Director R. Stockman that the agenda be approved as circulated.
Carried

3.0 Approval of Minutes

- a. March 20, 2023

(04/23-02) Moved by Director T. Corbett that the minutes from March 20, 2023 regular board meeting be approved as presented (or with amendments as listed by T. Corbett AGM March 30, 2023 (as per the approved AGM bylaws minutes from the 2023 AGM will be approved by the Board of Directors at the next regular board meeting. Carried

(04/23-03) Moved by Director R. Stockman that the minutes from the Valhalla School Foundation Annual General Meeting held on March 30, 2023 be approved as presented (or with amendments as listed) Carried

4.0 Governance Reports

- a. Chair report

(04/23-04) Moved by Director J. Shepelwik that the chair report be accepted as information.

- b. Secretary/Treasurer Report

(04/23-05) Moved by Director J. Lowen that the Superintendent report be accepted as information.

5.0 Approval and Review of Policies

Approval of new policy manual

(04/23-06) Moved by Director R. Stockman that the Draft Policy Manual created at the VSF workshop held on February 3/4, 2023 through contracted support with Dianne McBeth Education Consulting Services be accepted as presented (or as amendments Policy 12 (Dr. Peat)

6.0 Director Orientation Policy Review

- a. Group review of Director Code of Conduct, Conflict of Interest, Role of Board Chair, Role of Board Vice Chair
- b. Oath of Office **see attached*

7.0 Election of Officers Chair/Vice Chair

- a. Nominations
Chair - T. Corbett
Vice Chair- J. Shepelwik
- b. Election

8.0 Committee appointments

- a. Communication committee: Purpose: Plan, execute and communicate to Foundation members those endeavors of the Board to develop and maintain positive relationships among the stakeholders as well as external organizations. Create opportunities, such as forums for Foundation members to provide input into the goals and desired outcomes of VCS.
Directors: T. Corbett, R. Stockman, R. Stockman
- b. Grievance committee: Hearings on Student Matters and Expulsions Committee
Purpose: Ensure a fair process for appeals and review administrative recommendations for student expulsions as per Policy 14 Appeals and Expulsion
Membership: A quorum of the Board, excluding any vacancies on the Board, and which includes the Chair or Vice Chair who shall preside over the Hearing. The Superintendent shall facilitate a fair and orderly process but not participate in the decision-making.
Directors: T. Corbett, J. Lowen, T. Braseth, S. Miller
- c. TAAPCS representative: R. Stockman
- d. Finance Committee: T. Corbett, J. Shepelwik, J. Lowen

9.0 In Camera

10.0 Looking forward to May

- Approve Next School Year's Budget for Submission to AB Education by May 31 (Note: The Budget could be delayed due to AB Government budget announcement dates being delayed).
- Receive Verification of Instructional Hours Report for the upcoming school year & Approve Submission of Instructional Hours to AB Ed.
- Approve the updated *Education Plan* for the next Three Years for submission to AB Education by month end.
- Celebrate Education Week (consider linking celebration to achievement of Charter goals and/or a research project).

11.0 Motion to adjourn at 7:52PM

