

Regular Meeting of the Board of Directors

Valhalla Community School

Monday, June 22, 2022

6:30 p.m.

Vision: *Students will become well-educated and engaged citizens, with strong ethical, civic and democratic standards, who are committed to their families, school, communities, province and country.*

Mission: *To instill a readiness for leadership by equipping rural students with both knowledge and skills necessary for success in a rapidly changing economy in the communities they serve.*

Minutes

1. Call to Order @ 6:57PM

- a. Record of Director Attendees T. Corbett, T. Braseth, J. Lowen
J. Shelepvik (Zoom) Regrets: S. Miller, M. Heitland R. Stockman
- b. Record of Administration Attendees
H. Lee, J. Syme
- c. Record of Invited Guests
P. Braseth

2. Approval of the Agenda

(Note: Recommended, suggested motions are presented in the positive and may be accepted, amended, or defeated by majority vote. Seconding of motions is not required).

Motion # (22/06-1) Moved by Director T. Braseth that the Agenda be approved as circulated *(or, as amended)*.

3. Approval of the Minutes (Attached)

Motion# (22/06-2) Moved by Director J. Lowen that the Minutes of the Regular

Meeting of the Board of Directors on May 24, 2022 be approved as circulated *(or, as amended)*.

4. Reports

- a. Governance
 1. Board Chair *(including correspondence)*

Motion# (22/06-3) Moved by Director T. Braseth that the oral report of the Board Chair be accepted as information.

11. Board Search Committee

(Note of Caution: Any "land, legal, labour" particulars will be delayed to be presented in camera).

Motion #_(22/06-4)_Moved by Director_J Shepelwik ____ that the oral report presented by the Chair of the Search Committee be accepted as information.

111. TAAPCS Representative

Motion #_(22/06-6)_Moved by Director T Therron ____ that the oral report presented by the Board Chair & Superintendent the Spring AGM of TAAPCS on May 28, 2022 and any input re: unfinished business to be concluded by Special Meeting on May 28, 2022 be accepted as information.

- b. Administration
 - i.. Superintendent
 - ii. Secretary-Treasurer

Motion# ____ (22/06-7)_Moved by Director J. Sheppelwik ____ that the Oral Report by the Superintendent be received as information.

Motion#_(22/06-8)_Moved by Director _J. Lowen ____ that the Oral Report by the Secretary Treasurer be received as information.

- c. School Reports
 - i. Principal
 - ii. School Council

(Note: School Council reports regularly to the Principal and annually, in September, to the Board in accordance with the Act and Ministerial Regulation 94/2019).

Motion#_(22/06-9)____ Moved by Director J. Sheppelwik____ that the Oral Reports by the School (Principal and School Council Chair) be received as information.

New Business

5. Schedule of Regular Board Meetings and the AGM of the VCS Foundation 2022-23 School Year (DRAFT attached)

Motion #_(22/06-10)_Moved by Director T. Braseth ____ that the 2022-2023 Schedule of Regular Board Meetings and the AGM of the Valhalla Community School Foundation be approved as circulated (*or amended*). Amendment Add AGM March 22 2022, Orientation to Board Governance August 15@ 6:30. Board Eval yet TBD

6. Motion #_(22/06-11)_Moved by Director _J. Shepelwik _____ that the Board approves the Annual School Year Calendar of Operational Days 2022-23 as circulated. (Attachment)

7. Board's Annual Work Plan 2022-23 (DRAFT attached)

An Annual Work Plan supports efficient and effective use of time and resources while also providing guidance for the entire organization. To those ends, a *draft* Annual Work Plan is presented for the Board's consideration. When governance and operations work towards the desired ends, the Board is enabled to meet its fiduciary, strategic, and generative roles.

(Note: Implementation requires some flexibility due to external pressures e.g., AB Ed requirements or internal work flow and capacity). Policy Reference: Charter Board Governance and Operations Policy B-101: Roles and Responsibilities of the Charter Board Policy Appendix A : Annual Work Plan (Annually Updated)

Motion #_(22/06-12)_Moved by Director T Braseth ___ that the Board's Annual Work Plan be approved as presented (or, as amended) with a shared understanding that the Plan will be reviewed from time to time over the course of the upcoming year and that some flexibility may be necessary due to external and internal workflow and capacity. Amendments move Organizational meeting from Sept to April

8. DRAFT Policy G:102 Human Resources "Administrator Growth, Supervision and Evaluation" (DRAFT attached)

Evaluations of certificated staff in designated leadership roles, such as Principal and Vice/Associate must be fair and aligned with the responsibilities outlined in the Education Act, Ministerial Regulations and Orders, and the Leadership Quality Standard (and Leadership Certificate). There is no policy in place at VCS at this time. To address this gap, the Superintendent will present a DRAFT that is aligned with the Act, Reg's, MO and LOS

(Note: At this time the Board Policy Manual does not differentiate between Board Policy i.e., Board Governance Matters and Administrative Procedures, i.e., Superintendent's Operational Processes. The DRAFT rightly belongs in Administrative Procedures which have yet to be differentiated from Governance Policies. That work is being planned).

Motion #_(22/06-13)_Moved by Director T Braseth.____ that the Board of Directors approves Policy G:102 Human Resources "Administrator Growth, Supervision and Evaluation" as presented.

9. Third Quarter Financial Report (Information to be presented by the Secretary-Treasurer who will also respond to questions).

Motion# _(22106-14) Moved by Director _J. Lowen ____ that the Board of Directors receives the Third Quarter Financial Report as presented by the Secretary Treasurer.

10. In Camera @8:49 T Braseth

Matters that qualify for in camera, which is open only to Board members and the superintendent include "land, labour, legal". All in camera discussions are strictly confidential.

Motion #_(22/06-1S)_moved by Director_T. Braseth_that the Board of Directors meet in camera.

Time: 8:49 PM

Motion #--(22/06-16-moved by Director J. Lowen ___ that the Board of Directors revert open meeting.

Time:9:45 PM

Motion #-(22/06-17) Moved by Director T. Braseth to pay ASBOA fees for the 2022-23 School year for the Secretary Treasurer position. Carried

11. Motion# (22/06/18 to Adjourn the Meeting. Moved by Director J. Shepelwik TIME: 9:47PM