

**Valhalla Community School
Council**

**Approved Meeting Minutes
May 5, 2022**

6:30 pm @ via zoom

Meeting ID: 475 290 4212

Chair: Teresa Boucher (780) 814-4827

Vice Chair: Position Currently Empty

Treasurer: Penny Braseth (780) 933-3867

Secretary: Melissa Gilbert (403) 919-1551

Approved on June 2nd, 2022

In attendance: T. Boucher; P. Braseth; H. Lee; K. Lepage; T. Hosker; M. Gilbert; K. Tabert

Call meeting to order @ 6:30pm

❖ Principals Report – Harmon Lee

- Sending out a huge Thank you to the organizer and all the volunteers of the Hot Lunch program. Quickly becoming my favourite days of the year.
- The school has conducted interviews to fill the Administrative Assistant position. We had 4 strong candidates. We have hired Jaqueline Peters and she is settling in nicely.
- Monday, April 25th, 2022, we hired an interim Janitor. Ads for the position have been placed. Interviews will be held to fulfill the job mid to end of May.
- The board has made an offer to fill the Superintendent position to Ms. MacBeth, who is currently located in Calgary. She has lots of experience with charter schools and we are excited to have her join us.
- Wednesday, May 5th, 2022
 - Town of Valhalla Clean up – Was completed in good time and they did a splendid job.
 - Spring flower fundraiser was delivered, sorted, and picked up.
- Tuesday, May 10th & Wednesday, May 11th, 2022
 - Dwayne Peace will be presenting his bullying seminar for Grades 4 – 9 and parents.
- Tuesday May 10th, 2022
 - Grade 5/6 class has a field trip to Grande Prairie
- PATS upcoming – Grade 6's & 9's
- End of May the Red Willow camping trips for Grade 5/6's & 7 – 9's
- The Speaker of the House's presentation has been postponed due to illness. Rescheduled presentation will be for June. H. Lee to update when date confirmed.
- We had Ms. Anne Arbour come to the school to meet with the Grade 1/2's regarding Arbour Day. All the kids got to go home with a little tree.

❖ Chairs Report – Teresa Boucher

- Art Supplies
 - A donation letter was dropped at Michaels in Grande Prairie. They informed us that it would have to be submitted to their corporate office. We feel this would push the purchase till next year.
 - T. Boucher and P. Braseth will purchase supplies with any available coupons and the money that has been released.
- P. Braseth attended the full weekend of the ASCA AGM at the end of April. She will have a full report ready for the June meeting. P. Braseth has received a link to all the content discussed at the meeting and if any parent is interested, please contact council and it will be sent to them.
- Valhalla Community School Track & Field Day
 - Council to organize Volunteers – 10 volunteers needed according to H. Lee
 - Council to provide food
 - Need firm date H. Lee when available
- We received a \$500 grant from the Alberta Government for communications
 - Council was hoping to subsidize the costs for Dwayne Peace.
 - P. Braseth was told that all receipts for the grant were to be submitted before the end of April 2022.
 - We have asked J. Syme to investigate this and advise what she finds.
- Duane Peace's Anti Bullying Presentation has been booked for May 10th & 11th
 - Total cost is \$3000 plus travel expenses (travel expenses split with Hythe school)
 - We put in a grant request from the life synergy group for \$1000. Just notified that we are accepted. After the presentation is complete, they will send us the funds.
 - Looking for more donations from local sources to cover the remainder of the cost.
- Parent Volunteers are now again welcome to join classrooms to help teachers and EA's. Council will be making up a letter to send home with students advising parents.
- With all the Staffing changes that have happened over the last couple of months, council has been stepping forward to assist the school during this time. Letter is being drafted with an explanation to go home with students.

❖ **Treasurer's Report – Penny Braseth**

- School Council Main: \$14,502.72
- Healthy Snack Program: \$1004.03
- Healthy Snack/Hot Lunch Fund: \$64.15
- Approximately \$1000 waiting to go out for recent purchases, \$3000 to Dwayne Peace.
- Tim Hortons was approached to help with Clean up day, but they require 6 weeks notice. We will make note of this for the future.

❖ **VSF Board Report – Penny Braseth**

- Hired new Superintendent
- Strategic Planning Committee is planning a meeting
 - Discuss early learner books
 - Will be looking for volunteers that are computer minded to help with updating the fonts in the books. Council has everything required to complete
 - Will also be looking for volunteers to put the books together
 - Hoping to have all completed for start of next school year

❖ Fundraising

- Presentation made by Sami & Camryn for request of funds for student run bake sale
 - Funds are to purchase the ingredients needed to make the bake sale items
 - Asking for \$400 to purchase ingredients
 - Anticipated return on bake sale will be \$1548 if all products sell
 - Funds made from sale will go to purchasing another wireless microphone for school performances
- *Request to release \$400 for student lead bake sale*
 - *P. Braseth motioned; K. Tabert 2nd; AIF*
- Devry Fundraiser – Bedding Plants
 - Totals are not currently known. H. Lee will update when exact amounts are available. Surpassed what we were looking for to purchase a new keyboard piano.

❖ Old Business

- Fire Pit/former Crusher Cone Installation
 - Have been speaking to Home Hardware Beaverlodge
 - Was a previous motion made to release funds? M. Gilbert doesn't recall any motions being put forward as were waiting to see what donations we could gather
 - Have been given a quote for supplies (ie. Lumber, glue, rebar, ect.) of \$550
 - Need to reach out to Dick's Sand & Gravel to speak to them about their donation as they have closed their business. If no longer available will have to purchase more gravel.
 - Parents suggested speaking to the County of Grande Prairie – Rick Smith to see if they are willing to donate more gravel.
- Grade 5/6 & 7- 9 Class Trip
 - Grade 5/6's will be going May 30 & 31st
 - Grade 7-9's will be going June 7 & 8th
 - There has been some confusion on how many days/nights the students will be on the trip. H. Lee to contact Red Willow and confirm.
 - P. Braseth suggests parents drop students off on Sunday afternoon. Students will then be returned to the school Tuesday evening.
 - Council needs further information on organizational details (volunteers, packing info, permissions slips sent home, ect.)

❖ Hot Lunch – Trudy Hosker

- 3 more Hot Lunch dates left this year – May 13th, June 10th, June 24th
 - May 13th will be Smokies & Cheesy Potatoes, June 10th will be Quesadillas, June 24th will be pancake lunch.
 - June 10th we are still need of volunteers to help out
- Last will be the end of year BBQ
- Excited to start offering homemade treats for hot lunches. This will give parents that are unable to offer their time at the school to participate. Looking at starting this next year most likely.
- The Potatoes in the back storage room have gone to seed so we are unable to use. Free to whomever would like them and please take as many as you want or exchange us for good potatoes.

❖ Teacher Appreciation – Trudy Hosker & Mellissa Gilbert

- We will be making the meal. We reached out and found that the base cost to outsource would be approx. \$18/plate.
- We will use the Co-op gift cards to purchase the food to cook with
- We have decided the gift will be a \$25 gift card to Pedals on Main. Also looking at purchasing a flower for each teacher to accompany the gift card.
- We are looking at a total cost to us of \$487.48 (flowers will be \$59.50)
- *Release \$487.48 to purchase Staff Appreciation Day gifts*
 - *K. Tabert motioned; T. Hosker 2nd; AIF*

❖ Incomplete motion for the County Clean-up

- April 7th, 2022, meeting motion for funds for County Clean-up Day was incomplete
- *Release \$300 to purchase supplies*
 - *P. Braseth motioned; K. Tabert 2nd; AIF*

❖ Fire Pit Installation

- Pick-up will be done by council then it will be turned over to the school to complete installation
- Junior High students will build to go towards outdoor education program.
- There are plans somewhere in the school. T. Boucher will find and give to H. Lee
- School and Council to have a meeting to discuss location and logistics.
- Skaksens have offered use of skid steer to assist with the initial ground-breaking

❖ New Computer Server has been purchased

- Issues arose during the spring sing. Ross was called out to the school to assist. It was determined that we had to purchase a new school server. Ross will be at the school to

install

❖ Adjournment @ 7:17pm

Approved