



June 20, 2016

## MINUTES

### VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

#### In attendance:

B. Skaksen    B. Kjemhus    T. Campbell    J. Hauger    D. Steyer    N. Westad  
J. Kochendorfer    S. Mumert    K. Rosvold    J. Moutray    J. Picard(Skype)

Regrets: none.

**1.0 In-Camera-** (16/6-2) B. Kjemhus moved to go In-Camera at 6:05pm, seconded by J. Hauger. AIF.  
(16/6-3) J. Hauger moved to Rise and Report at 6:30pm, N. Westad seconded. AIF

**2.0 CALL TO ORDER – REVIEW AND APPROVAL OF AGENDA** Called to order with a quorum present at 6:04pm. (16/6-1) N. Westad moved to approve the agenda with the addition 6.7 Strategic Planning Committee, 8.2 Human resources, remove 6.6.1 Casino update, add 7.2 Evaluation update; seconded by J. Hauger. AIF.

**3.0 APPROVAL OF MINUTES (May 24, 2015)** (16/6-4) B. Kjemhus made motion to accept the minutes as presented. Seconded by B. Skaksen. AIF.

**4.0 BUSINESS ARISING FROM MINUTES:** Starla Toews may be a board development possibility.

#### 5.0 Reports

**5.1 Chair:** verbal report, awesome job at the grade 9 farewell.

**5.2** moved to after J. Moutray's arrival.

**5.3 Secretary Treasurer:** attached and explained. (16/6-5) B. Kjemhus moved to allow the GFL bill to be paid by bank direct payment to \$150 per month, B. Skaksen seconded. AIF. (16/6-6) J. Hauger move to add a budget item for employee contract settlement of approx \$18700 N. Westad seconded. AIF.

**5.4 Principal:** attached and explained.

J. Moutray joined meeting at 6:49pm

**5.2 Transportation Director:** attached and explained. We will have a bus in the Canada Day parade.

**5.5 Superintendent:** attached and explained.

## **6.0 COMMITTEE REPORTS:**

**6.1 Executive Committee - NTR**

### **6.2 Finance Committee -**

**6.2.1 Draft Budget/First Reading discussion about the budget issues (16/6-7) B.** Skaksen moved to approve the budget as presented, T. Campbell seconded. AIF.

### **6.3 Human Resources Committee:**

**6.3.1 Policy Advisory Committee NTR**

### **6.4 Program Committee :**

Bursary information, there was only one applicant for both bursaries.(16/6-8) B. Kjemhus moved to review bursary criteria, N. Westad seconded. AIF.

**6.4.1 Kindergarten Program** attached and explained. Looking forward to our expanding ECS program.

### **6.5 Governance Committee:**

**6.5.1 Fund Development Code of Ethics and Donor Designation Policy:**

**6.5.2 Nomination Committee.**

**6.5.2.1 Welcome Donna Steyer, (16/6-9) B.** Skaksen moved to appoint D. Steyer as Chair of the Governance Committee, T. Campbell seconded. AIF. (16/6-10) J. Hauger moved to appoint N. Westad as the director rep for the Governance Committee, B. Skaksen seconded. AIF.

Governance committee will look for Board Development for August, suggestion was for speaking training.

**6.6 Fund Development Committee:** attached and explained.

**6.7 Strategic Planning Committee:**

**6.8 Reports from Partner Organizations**

**6.8.1 VHS B.** Skaksen: meeting tomorrow, gym floor and roof are being looked at.

**6.8.2 VCS J.** Hauger: many events happening these days.

**6.8.3 TAAPCS J.** Kochendorfer: gave a report on how TAAPCS is run as we have extended the invitation to host the May meeting.

## **7.0 OLD BUSINESS**

**7.1 Calendar 2016-2017** attached and explained. (16/6-11) B. Kjemhus moved to adopt the calendar as amended with moving the May 5 CSW moved to May 19, seconded by N. Westad. AIF.

**7.2 Evaluation Report May 24th Meeting:** (16/6-12) J. Hauger moved to accept the evaluation board report as presented, T. Campbell seconded. AIF.

## **8.0 NEW BUSINESS**

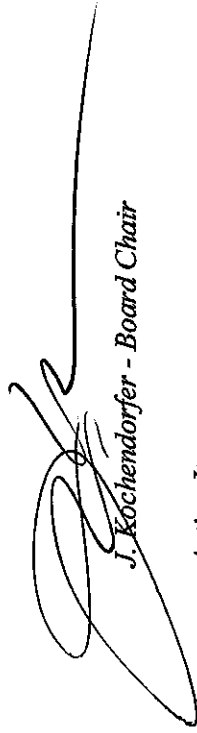
**8.1 Accountability Pillar Report:** attached and explained. S. Mumert showed the 2015-2016 marks on the screen and explained the class size variances with the acceptable vs. excellence explanations

**8.2 Next Meeting Date (16/6-13)** N. Westad moved to have our first fall meeting on August 29, 2016 at 6pm to 9pm, T. Campbell seconded. AIF. There will also be a potluck breakfast at 8am that the board is encouraged to attend.

**9.0 EVALUATION OF MEETING -**, everything went well.

**10.0 ADJOURNMENT (16/6-14)** D. Steyer moved to adjourn meeting at 9:03pm. AIF

*Next meeting: August 29 , 2016 at 6:00pm*



*J. Kochendorfer - Board Chair*



*K. Rosvold - Recording Secretary/Treasurer*

*Action Items:*

*Christmas Party - September/October*

*FOIP Compliance - October*

*Sec/Treas contract hours prior to budget*

*Fund Development Code of Ethics*

*Mission Statement and Communication,*

*Extra EA time cost for ECS to be brought to board.  
late admission policy*

*Spring Sing data for Charter Evaluation*

*Speaking training*

*May TAAPCS meeting*

*consider funding the study key's for the PAT tests.*