



December 10, 2015

# MINUTES

## VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

In attendance:

J. Picard (by Skype)    J. Kochendorfer    B. Skaksen    B. Kjemhus    J. Hauger  
S. Mumert    N. Westad    J. Moutray    A.Odd    E. Penner  
Absent: T. Campbell

**1.0 CALL TO ORDER – REVIEW AND APPROVAL OF AGENDA** Called to order with a quorum present at 6:02pm. (15/12-1) B. Kjemhus made motion for agenda acceptance with the change (Move Board Evaluation 6.5.1 to 8.1 and postpone Board Photos to a later date) AIF

**2.0 APPROVAL OF MINUTES (November 19/2015)** (15/12-2) J. Hauger made motion to accept the minutes as presented. AIF.

### **3.0 BUSINESS ARISING FROM MINUTES:**

Discussion about Christmas Party

- Plan for 40 people
- Arrive at VCS December 11, @5pm to help set up
- Steve will have students set up tables and chairs ahead that afternoon
- Thank you for all the help

Note : Drop Cape Research in to Parent Engagement

### **4.0 BOARD DEVELOPMENT**

**4.1 Strategic Planning** – tabled to January 2016

### **5.0 Reports**

- 5.1 Chair:** J. Kochendorfer gave an oral report, very little to report at this time. She asked if anyone would be interested in being the Board Representative at the evening Christmas Concert. J. Hauger volunteered
- 5.2 Transportation Director:** attached
- 5.3 Secretary Treasurer:** attached. Thank you K. Rosvold in her absence. No questions.
- 5.4 Principal:** attached.
- 5.5 Superintendent:** attached. The letter to Transportation, Alberta Education has been sent.

## **6.0 COMMITTEE REPORTS:**

- 6.1.1 Strategic Planning Date:** January 30 is the strategic planning meeting from 10am -1pm.
- 6.1.2. Superintendant Evaluation – Moved to later in the meeting**
- 6.2 Finance Committee - No Meeting**
- 6.3 Human Resources Committee – No meeting**
- 6.4 Program Committee – Nothing to report**
- 6.5 Governance Committee: Nothing to report**
- T. Campbell and N. Westad will let their names stand. N. Westad is willing to join the fund development committee.**
- (15/12-3) J. Hauger made a motion to add N. Westad to the fund development committee.**  
AIF

**6.6 Fund Development Committee:** B. Skaksen gave a verbal report about the Jimmy the Janitor Fundraiser. All is going well and we have sold 210 tickets. See attachment for a full report.

### **6.7 Reports from Partner Organizations**

**6.7.1 VHS:** T. Campbell absent. VHS has approved use of alcohol; at functions, more details to follow. **Question to K. Rosvold from VHS – We are having a problem with transferring title to VHS. We need an ID #.**

**6.7.2 VCS:** J. Hauger gave a verbal report. The students seemed to be enjoying the meeting asking questions. They had an opportunity to have an in camera session.

**6.7.3 TAAPCS:** Nothing to report

## **7.0 OLD BUSINESS**

**7.1 Charter School Evaluation-** still a work in progress. All information will be put in to a bullet format and emailed out. We will review this on January 9th meeting.

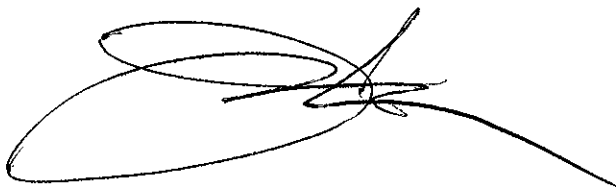
Excused at 7:45pm to go in camera.

E. Penner joined meeting

The Board reviewed their self-evaluation and a summary of the discussion is attached. (JP 151210)

**(15/12-4)** Moved by B. Kjemhus, seconded by N. Westad, *to approve the Superintendent Evaluation Procedures, Timeline and Documentation as presented by the Executive Committee.* AIF

**(15/12-5)** Moved by B. Skaksen to adjourn the meeting at 8:13. AIF





## TRANSPORTATION REPORT DECEMBER/15

Well winter is amongst us with mother nature throwing lots of freezing rain at us, last week proved to be quite a challenge with cancelling the buses Thursday night for Friday. Our drivers had quite a time getting through the afternoon run. On that note a Huge Thanks must go out to Paul Gibson for his work on the radio and social media getting out messages when we have issues. I would like to quote one of our drivers after getting home from her afternoon Thursday run about 30 minutes later than normal due to ice put on facebook, " 2 people to thank for getting home safely, Paul Gibson our guardian angel for being by the radio until all the drivers called in when they got home. The second was a Peace Wapiti driver who waited to make sure I got moving on the slippery ice". This does not surprise me at all and just shows how all bus drivers look out for each other no matter who they drive for.

When I go out and check roads I leave Home at 3.45 am head East on the Emerson Trail to RR92, then North to the Correction line. I head West to RR95 again North to Horte's driveway and turn around and go back to the Correction Line. West to RR 110, [past Steve's house] South to Highway 59, West to the 5 Mile road and into Hythe, from Hythe West on Linburn road to RR123. South on RR123 to the Goodfare Road, then East to the Beaverlodge/Valhalla. North to Emerson Trail, East back to my place. This route usually takes 1 1/2 – 2 hours depends on conditions, my partner in crime Paul calls in at 5 am and we discuss what I have found for road conditions.

We are truly blessed to have safe and caring Bus drivers to haul our students to school and home safely.

I personally would like to wish everybody in our organization and the countless volunteers a Merry and safe Christmas.

Thank you

John

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## CURRENT STATUS

### Enrolment

September Enrolment (Confirmed as of Nov 13)		
2014/2015	Classroom	Wait List
ECS - 14	14	K - 0
Gd 1 - 11, Gd 2 - 8	19	Gd 1 - 1, Gd 2 - 0
Gd 3 - 14, Gd 4 - 5	19	Gd 3 - 0, Gd 4 - 0
Gd 5 - 8, Gd 6 - 6	14	Gd 5 - 1, Gd 6 - 0
Gd 7 - 13	13	Gd 7 - 0
Gd 8 - 6, Gd 9 - 11	17	Gd 8 - 0, Gd 9 - 0
TOTAL	96	0

- Enrolment – actual numbers:
  - Nov., 2015: K-9 is 96, Gd 1-9 is 82, FTE at 89.0 (K-9)
  - Sept., 2014: K-9 was 118, Gd 1-9 was 104, FTE was 111.0 (K-9)
- One additional (unfunded) grade 9 student registered after funding deadline
- Special Education students
  - Two PUFs students (Kindergarten, playschool) – funding being applied for
  - some ESL coded students (numbers declining)
- Junior High classes recombined
  - Grade 7 – modular, Grade 8/9 – Mrs. Flint’s room
- Change in student demographic seems to be very positive this year. Teachers are all commenting on easier classroom management, more relaxed and cooperative classrooms ... zero student management in office to date this year
- Continuing with rotating, in-house options program. This year: Sewing, Outdoor Education, Student Council

## Recent Activities

- IPP development underway
- PUF funding application underway
- Work with School Council on improving sound for Christmas concert
- Work with Grade 3 teacher on Alberta Education SLA survey
- Ongoing work on IT maintenance/management
- Receiving of donation of larger size student desks from BRHS
- Coordinate early dismissal/bussing home of students following power outage December 2
- Work with transportation director re bus cancellation December 4
- Work with admin assistant to confirm and plan for January swimming lessons
- Nov.20 – Day off in Lieu – server maintenance
- Nov.29 – Smartboard maintenance
- Dec.1 – School Council Meeting ... grade 5 students attending
- Dec.5 – Worked with custodian to install new gym speakers
- Dec.7 – Early dismissal/staff meeting
- Dec. 8 – Pick up new sound equipment for trial

## LOOKING AHEAD

- VCS staff and management will be continuing to seek ways to intentionalize and strengthen the implementation of our charter's leadership mandate. We're also working on ways to improve our charter required cursive writing program.
- Continuing efforts to improve PATs scores, classroom structure and routines, standardizing charter knowledge and skill foci across grades and student learning
- moving CTBS administration to fall to better use as diagnostic for student programming
- Planning underway for annual VCS Christmas concert
- Missoula Theatre booked for April, 2016. Cost is around \$4000 and we need to provide billeting for two workers for about a week as well as a pianist. Fundraising will be required
- Working with superintendent to develop a community speakers program – bringing in community speakers to present to students on a regular basis ... hoping to involve board directors, school council, others
- Need to continue working toward improved communication of our message with the wider community
- I continue to look forward to discussion with the board and any individuals concerning the ongoing direction of our school. The reality of the challenges all schools face can only be met by continual, creative cooperation by all of our school community ... something that I hold to be a privilege to be a part of!

Respectfully submitted,



Steve Mumert, Principal



**Valhalla**  
Community School

## Valhalla School Foundation

### SUPERINTENDENT'S REPORT

December 10, 2015

#### **Main Activities and Developments**

- **Finalizing Budget, AEP and AERR report and summary preparation, submission and posting on website**

#### **Staff and Board Communication**

- **Steve Mumert – Budget, Professional Development, AEP and AERR planning.**
- **Karen Rosvold – Budget / Financial Summaries**
- **Board Chair – Agenda**

#### **Planning and Priorities**

- **Transportation funding enquiry**
- **Strategic Planning**
- **Charter Evaluation**
- **Student Recruitment**
- **Charter Update**
  
- **Critical needs:**
  - **appropriate transportation funding from Alberta Education that reflects the rural reality**
  - **long-term, sustainable fund development to support school operation and transportation needs**

*Respectfully,*  
*John Picard*