



August 29, 2012

MINUTES

VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

Valhalla School Foundation 9:00 Am to Noon

In attendance:

J. Picard	J. Kochendorfer	S. Mumert	L. Loberg	D. Nordhagen
D. Kochendorfer	B. Kjemhus	J. Moutray	A. Harpe	

Jolene called the meeting to order at 9:08 a.m..

1.0 CALL TO ORDER – REVIEW AND APPROVAL OF AGENDA

Motion to approve agenda by B. Kjemhus. AIF

2.0 APPROVAL OF MINUTES (JULY 4, 2012)

Motion to approve minutes dated July 4, 2012 by B. Kjemhus. AIF

3.0 BUSINESS ARISING FROM MINUTES

Calendar of Meeting Dates to be handled in old business.

4.0 REPORTS

4.1 Board Chair Report – nothing to report

4.2 Secretary Treasurer's Report – financial report attached

- Mention of approaching resource fees at time of registration.

4.3 Transportation Director's Report

- Driver preparation for new school year; still settling routes
- Bus in parade and Communities and Bloom Tour this summer
- Added a spare bus driver
- Kindergarten orientation planned

4.4 Principal's Report

- Construction finished
- Still seeking a 0.5 FTE teacher assistant
- New custodian begins soon.
- PAT results have not been released yet
- Reconciling student count and wait list

4.5 Superintendent's Report

- Staffing: custodial position, TA position for coded student; Secretary-Treasurer position posted
- Finance & Admin: integration of SGF/SPF; accounting program changes; payroll changes; review of vacation pay and T4s; insurance coverage and ESL funding
- Technology analysis; document review
- AEP/AERR and Charter Renewal draft

5.0 COMMITTEE REPORTS

5.1 Executive Committee

Motion by J. Moutray to ratify executive committee motion (July 21, 2012) "to rescind the motion to accept the VSF Interim Sec-Treasurer contract motion which included the option to extend the contract to Dec 31, 2012". AIF

Motion by D. Nordhagen to ratify executive committee motion (July 21, 2012) "to accept the original employee agreement for the position of Interim Secretary-Treasurer for the period of May 1, 2012-Sept 30, 2012". AIF.

5.2 Human Resources Committee – nothing to report

5.3 Program Committee – nothing to report

5.4 Finance Committee - *Finance Committee attended VHS Meeting on August 21, 2012*

6.0 OLD BUSINESS

6.1 Calendar of Meetings 2012-2013 (attached)

Motion by B. Kjemhus to approve the list of board meeting dates as presented. AIF

7.0 NEW BUSINESS

Motion by A. Harpe to send discussion of acknowledgement to MaryAnn for her services to the Human Resources Committee. AIF

7.1 Documents – discussion surrounding preferred handling of board package

7.2 Meeting with the Valhalla Heritage Society

- Custodian and snow removal
- Wage split
- Bus lease – long-term planning 2012-2013 vs. imminent lease issue

7.3 Charter Renewal

Discussion on board and management involvement in charter amendments and renewal needs.

Draft to be circulated at October meeting.

7.4 Technology Session August 30 -- Session preparation.

8.0 EVALUATION OF MEETING

Discussion regarding direction of meetings and board involvement.

J. Picard raised July 4, 2012 issues of waiting list and “remaining a school of choice” and post-secondary research partnership. Background and overview provided.

9.0 ADJOURNMENT

Motion by D. Nordhagen to adjourn meeting at 11:38 a.m. AIF

Next meeting is September 26, 2012 (9:00 a.m, Viking Room)

(Original Signed)

J. Kochendorfer – Chair

(Original Signed)

L. Loberg – Interim Secretary-Treasurer